

Careers Education, Information, Advice and Guidance (CEIAG)



Employability and Vocational Skills Team: (including LBC 16x16 program)

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Next review due by: July 2023

Intent

The key objective and success criteria is to ensure that all students are able to maximise their academic, personal and life skills potential in order to ensure a successful reintroduction into and ongoing transition onto further education, employment or training.

All staff have a responsibility to work towards the 'Plausible Routes to Adulthood' (PRA) agenda; every moment of contact with a student is an opportunity to model, deliver and encourage the knowledge, skills and attitudes that students will need to be successful in the adult world and all curriculum areas are expected to include links to employability skills and future career opportunities.

For students on the Route Mainstream Pathway, CEIAG input seeks to support the school based provision and is targeted towards advice and guidance in selecting appropriate options, accreditation choices and the identification of post 16 options.

For students on the route 19 pathway, on roll of and attending ACE and Alternate Provisions, CEIAG input is both more detailed and more bespoke and supports students in identifying, securing and transitioning to their identified post 16 destinations and on into their chosen vocational work area.

All students at ACE are working towards the development key employability and work related learning skills and are offered work related enrichment opportunities and experiences both via timetabled provisions and through access to a rolling programme of interventions, visits and trips.

Implementation

CEIAG is delivered via 4 main strands:

1. a full time specialist careers advisor with protected working time / space / budget heading up a CEIAG Team of experienced staff
 - timetabled CEIAG lessons focusing on employability skills, work related opportunities and personal transition planning and support
 - provision of individual specialist careers advice and guidance
 - support staff and students with CEIAG input across the curriculum
 - arrange / monitor students attending day release vocational provision
 - identify potential Work Related Learning (WRL) partners and organise trial initiatives and programmes to address key vocational and employability areas
 - organise CEIAG and WRL related events, trips, visits, speakers
 - liaison with local colleges, training providers and employers
2. CEIAG as a cross curricular theme that all staff are held accountable for
 - subject reviews ask staff to identify and plan for CEIAG opportunities
 - SLT Learning walks include CEIAG and WRL as assessed themes
 - All staff expected to contribute to the Plausible Routes to Adulthood agenda
 - The LBC 16x16 program is being introduced across ACE and all staff are asked to find ways to incorporate into their curriculum and project workings
3. Wider enrichment programme must include CEIAG input / opportunities
 - All organised visits, trips and experiences seek to include WRL elements
 - All staff working or volunteering at Ace are asked to contribute to the PRA agenda by sharing their own employment experiences
 - Implementation of the LBC 16x16 program
 - Use of recognised schemes and partnership programs (Young Enterprise, Duke of Edinburgh Award, Fire Service Cadets, ZSL Whipsnade)
4. Bespoke arrangements for individual students
 - Students attend vocational training / accreditation courses
 - One off block or part time ongoing work experience / shadowing

- Visits to providers, employers, colleges, taster sessions

Impact

Quality Assurance and Review:

The lead team meet weekly to plan and review CEIAG related activities and to plan for the ongoing roll out of the 16x16 program. Regular meetings are held with the link SLT and a centre wide report is produced for the whole SLT team on a half termly basis.

ACE is working with LBC colleagues and local schools to devise and trial appropriate recording, tracking and reporting tools for CEIAG provision, especially for those students on the identified 'Route 19 Pathway' as part of the ongoing curriculum and provision developments within ACE.

Work to strengthen the links between ACE and schools / providers, a growing work experience / employer engagement process, the ongoing review of curriculum and accreditation opportunities related to employability skills and the roll out of LBC's 16x16 Employability program and the Duke of Edinburgh Awards Scheme.

Ongoing success of established partnership programs including Zoo Academy (ZSL Whipsnade), Fire Forwards (Beds Fire Service), Young Enterprise Company Scheme and the newly introduced Duke of Edinburgh Awards Scheme

Successive years of successful student transition and sustained placement within post 16 destinations.

Access to ACE students

ACE is a part time provision with all students following individualised programs and therefore it is not possible to bring all students or an entire year group cohort together at the same time. There are daily meetings of all students present that day and timetable flexibility means that students with particular interests / focuses can be identified and brought together with sufficient notice.

For groups interested in talking to ACE students, the best approach is to contact either:

Simon Jump

Deputy Head

deputy@avenuecentre.co.uk

to discuss the nature of the work / presentation / information that you wish to present. We can then work with you to identify the most relevant and appropriate group of students to meet with and how this can best be organised and facilitated.

ACE welcomes the opportunity to make enhanced links and ongoing relationships with local colleges, employers and training organisations so that we can better inform our students as to the post 16 options that exist and work with you to help better prepare our students for successful transition into the education, employment and training.

Work Experience

For dual registered Route Mainstream students, work experience is accessed via their home school and supported by ACE as appropriate and / or required.

For route 19 ACE registered students, work experience is provided at a time and in a manner relevant and appropriate to each student and is arranged bespoke to the interests and needs of the individual.

Parents are welcome to contact ACE (01582 359370) if they have any questions concerning Careers Provision in general or how best to support their child specifically and we will be pleased to offer what help and advice we can.